

# **CUMBERLAND/SALEM WORKFORCE INVESTMENT BOARD**

## **Youth Council Meeting Salem County Vocational Technical Schools**

### **Meeting Minutes of October 25, 2011**

A meeting of the Cumberland/Salem Youth Council was held on October 25, 2011. The meeting was held at the Salem County Vocational Technical Schools in Woodstown, New Jersey.

#### **Attendance:**

Albert Graham, Pennsgrove School District  
Bill Waterman, Bridgeton School District  
Caroline Knower, NJDOE  
Darlene Barber (Todd Bonsall), CCTEC  
Gina Audio, Gateway  
Glen Donelson (Thomas Brown), Mid Atlantic States  
Jean Carrion, NJYC  
Jim Smith, YAP  
John Hall, WIB Member  
Johnna Koshland, SCVTS/SBYS  
Kimberly Byrd, YAP  
Kristin Tauant, YAP  
Lorraine Green, SCVTS/SBYS  
Mark Dykoff, DOL  
Marva Ferguson (Margaret Custodio), DVR  
Mary Ellen Hassler, Salem Center  
Raymond Maier, Bridgeton Public Library  
Tim Andrews, OE&T

#### **Guest:**

Brian Mattei, Apprenticeship Coordinator

#### **Staff:**

Christy DiLeonardo, WIB  
Shelley Spina, WIB

#### **Handouts:**

New Jersey Youth Corps Insider  
Exploring Careers in the Food System  
Salem One Stop WIA Youth Program Report  
Cumberland County WIA Youth Proposal Ratings  
SCVTS/SBYS Out of School Youth Project Monthly Report

SCVTS/SBYS In School Program Monthly Report  
Yap In School and Out of School WIA Youth  
Apprenticeship Training  
WAWA Final Report for SYEP 2011

**Opening & Welcome:**

The meeting was called to order by Todd Bonsall sitting in for Darlene Barber. He welcomed everyone. Introductions were made around the room. He introduced Brian Mattei, Apprenticeship Coordinator.

**Minutes:**

Todd asked for a motion to approve the prior meeting minutes. The motion was made by John Hall and seconded by Lorraine Green. All approved and minutes were passed.

**Presentation: Brian Mattei**

Brian explained that Apprenticeship is a proven method for training highly skilled workers through formalized on the job training coupled with related theory instruction. An apprenticeship is established when a qualified employer agrees to train an eligible candidate in a formal program. It is a USDOL certified program. Most of the apprenticeships are trained under organized labor. Training is getting difficult to come by. He is looking at vocational schools and trade schools to people trained. Upon completion of an apprenticeship a student will receive a Certificate of Completion. The USDOL has a lot of information about this on their website. New Jersey is the only state that has an Apprenticeship Coordinator. The members had a discussion and question and answer session. Christy suggested that they bring in Talent Network, Brian and other agencies that are interested and form a focus group to discuss this farther. The members thought that was a good idea, so she will set something up to continue this discussion.

**One Stop Reports**

**Cumberland: Allison Spinelli**

Allison was unable to attend but sent in a reported that was passed out to the committee. Christy stated that the RFP's for the Youth Programs were sent out and reviewed by the review panel. Seven proposals were funded.

**Salem: Mark Dykoff**

Mark reported that their RFP's were also sent out and reviewed. They funded 2 In School proposals and 1 Out of School proposal.

**Youth Provider Reports**

**Cumberland:**

PathStone, Bethel Development Corp and Temple Vision Corp were unable to attend by Tim Andrews reported for them. He said that PathStone and Bethel are working on closing out their bills for last year. They did very well and he is waiting on their

benchmarks and will have more at the next meeting. He reported that Temple is a new provider this year and they just got started on their contract. They have 10 slots that they can fill.

**Youth Advocate Programs: Jim Smith**

Jim passed out report for the committee to look over. They are doing an In-School Program and an Out-of –School program. They have 60 slots for the In-School and they will fill them with 40 students from Vineland and 20 from Millville. They have 30 slots for their Out-of School program.

**NJYC: Jean Carrion**

Jean stated that she does not have much to report as of yet. They just got started on their contract. She will have more at the next meeting.

**Salem**

**SCVTS/SBYSP: Johnna Koshland**

Johnna reported that in the Out-of –School Program that they continue to provide case management service and council them in areas of academics, work readiness, career planning and mental health issues. They continue to identify interested students and determine eligibility. They administer Basic Skills locator test to new clients and continue to meet with counselors at the area schools for referrals. They have 5 potential participated and 7 registered participants.

In their In-School Program they continue to develop relationships with the youth as they work on their goals. They continue to provide case management services and counsel the youth in areas of academics, work readiness, and career planning. They continue to develop and maintain relationships with applicable school personnel in participating schools. They are identifying interested youth and determine eligibility and they are supporting graduating youth in reaching their future goals.

**Mid Atlantic State Career & Education Center: Glen Donelson**

Glen was unable to attend but sent in a report that was distributed to the committee. Tom Brown reported for Glen. Activity is picking up. They contacted the schools to see what seniors would like to participate in the program. Each of 4 school districts will be permitted to have 5 students each participate. The students who have participated are staying in school and graduating with a few going to college. They will continue to work on the importance of obtaining and education and the importance of attendance and grades.

**Other Business**

Bill Waterman submitted his final WAWA Summer Program report. He reported that the program thrived this year. Out of 145 students 129 were successful. That is an 89% success rate. Twenty nine students transferred to another WAWA at the end of the program and 12 remained at the shore area. Six were awarded “Associate of the Month”.

Thing went very well this year. He also announced that they will be holding their Career Day on November 22, 2011.

Christy thanked him for doing such a great job with this program.

**Adjournment:**

With no other business, Todd asked for a motion to adjourn. The motion was made by John Hall.