

**CUMBERLAND/SALEM  
WORKFORCE INVESTMENT BOARD  
ADULT EDUCATION & LITERACY COMMITTEE**

**MEETING MINUTES OF  
TUESDAY, JULY 19, 2011**

A meeting of the Cumberland/Salem Adult Education & Literacy Committee was held on July 19, 2011. The meeting was held at the Cumberland County One Stop Career Center in Vineland, NJ.

**Attendance:**

Anthony Chiesa, DOL  
David Stump, Cumberland County College  
Jennifer Bates, SCVTS  
Margaret Custodio, DVRS  
Loren Thomas, SCVTS  
Louis Marino, Center of Human Services  
Mark Dykoff, DOL  
Oscar Gomez, PathStone  
Tyrone Williams, Bridgeton School District  
Yarilee Miranda, Kintock  
Theresa Moustafa, Millville Public Library  
Laura Weber, Gateway CAP  
Manuel Biagas, DOL  
Susan Trout, Millville Public Schools

**Staff:**

Christy DiLeonardo, WIB  
Shelley Spina, WIB

**Handouts:**

Cumberland/Salem Adult Literacy Consortium  
Salem Community College Report

**Welcome and Opening Remarks: Loren Thomas**

Loren opened the meeting. He stated that besides the regular agenda, they at this meeting they also need to talk about the direction of the consortium. Introductions were made around the room.

**Minutes:**

Jennifer Bates made a motion to approve the prior meeting minutes and Tyrone Williams seconded the motion. Minutes were approved.

**WIB Updates: Christy DiLeonardo**

Christy welcomed Jennifer back and congratulated her on her new baby. She reported that there has been an increase in Title II funding but she hasn't been able to find out from the state how they calculated these funds.

Loren went through the Literacy Consortium handout and stated that as a whole they have met their goals. He stated that the Salem County Government has given them money to continue to be the lead agency.

**Title II Lead Agency Report: Jennifer Bates**

Jen reported that as a whole the Consortium met 118% of their goal. She stated that this is a positive thing. She gave the percentages of each partner in the consortium. These numbers are as of yesterday. Salem County Vo-Tec is at 118% of their goal, Salem Community College is at 156% of their goal, Center for Human Services is at 248%, Millville is at 48%, Bridgeton is at 71%, Vineland is at 89%, and Cumberland County College is at 53% of their goal. She expects them to go up as they change everyday. All of the partner's end of year data is due to her by next Friday, July 29<sup>th</sup>. Her final report for the consortium is due by August 1, 2011.

**Title II Consortium Partner Reports****Vineland: Dave Moltane**

There was no report but Jennifer stated that their numbers were in the report that she gave.

Loren stated that he does not know if Vineland will continue being a partner with the consortium next year. They have not received their signed agreement. Right now it is with Vineland Schools attorney for review. He is going to call the Superintendent to find out and should know within the week.

Jennifer reported that Vineland's money would have to be distributed if they are not going to participate. The amount to be redistributed is \$114,000. Right now no one is running the program.

**Salem County Vocational Technical Schools: Jennifer Bates**

Jen reported that they have seen an increase in their numbers. They will be running more evening classes and will continue classes at the Correctional Center.

**Salem Community College: Mark Dykoff**

Mark reported that Mary Ellen Hassler has taken Kevin Foleys place but she was unable to attend the meeting today. Will give a report at the next meeting.

**Bridgeton Public Schools: Tyrone Williams**

Tyrone is the instructor of the GED program. He was not given any information to report. Sam Hull is in charge of the program and he will ask him to email the information to the committee.

**Millville Public Schools: Sue Trout**

They are running their program Monday to Thursday and they have 2 instructors every night. She is at the alternative school and does GED but not ESL. She is not sure of some of the aspects of the program. They have had a lot of people come in but did not return so they have not put in numbers. Millville will not be participating in the consortium next year.

**Center of Human Services: Louis Marino**

He stated that they would like to do their graduation at the Cumberland County College next year. Their new office in Vineland is ready but he is not sure of the official opening date. They will still have their office in Bridgeton. He invited the committee to attend the opening and he will email with the date.

**Cumberland County College: David Stump**

He reported that the numbers are up this year. They had a few problems in the beginning but they have been resolved. They are increasing the number of teachers and their hours. They would be interested in expanding to pick up the slack for Vineland and Millville. They are at 53% of their goal but they did not get started until January.

**Workforce Learning Link Reports**

**Cumberland: Manuel Biagas**

Manny stated that he did not have much to report on the Learning Link. Jen stated that she and Allison's numbers differ for the Learning Link.

**Salem: Mark Dykoff**

They were able to use carry over more from last year. They have received increase in funding for this year but it is still not enough. He will look for funding to run the program for the full year.

**Other:**

Loren asked David if the Cumberland County College could do night classes if they received more money. David will check into this. In case Vineland is out of the consortium they need a game plan. They need more evening classes. Loren asked if anyone could pick up evening classes. David will check and Louis said they could do it in the Vineland Office. Both sites have transportation to their facilities. Loren said that they would divide the \$114,000 between the 2 sites. Sue stated that she would speak to her counselors to see if they are interested in doing some classes at these sites. Oscar and Yarilee said they have space but would need some counselors sent to them.

Loren will call the Superintendent in Vineland and if they are not going to participate then we will run with the above plan.

**Adjournment:**

With no other business, Manuel made a motion to adjourn.