

**CUMBERLAND/SALEM
WORKFORCE INVESTMENT BOARD
ADULT EDUCATION & LITERACY COMMITTEE MEETING
Cumberland County One Stop**

**Meeting Minutes of
January 18, 2011**

A meeting of the Cumberland/Salem Adult Education & Literacy Committee was held on January 18, 2011. The meeting was held at the Cumberland County One Stop Career Center in Vineland, New Jersey.

Attendance:

Allison Spinelli, OE&T
Anthony Chiesa, DOL/Cumberland One Stop
Dante Rieti, CCOE&T
Darlene Barber, CCTEC (Sharon Gates)
Dr. Thomas, CCC (Vicki Simek, Patti Gilmore)
Jean Kuhl, QCRRS, Inc.
Jennifer Bates, SCVTS
Joe Scarpa, Green Paradigm Realty
Kevin Foley, Salem Community College
Marva Ferguson, (Margie Custodio)
Mark Dykoff, DOL/Salem One Stop
Nadja Zittone, Vineland Adult Education
Oscar Gomez, PathStone
Raymond Maier, Bridgeton Housing Authority
Richard Stepura, DOE (Caroline Knowler)
Yarliee Miranda, Kintock Group
Albert Kelly, Tri County CAP (Laura Weber)

Staff:

Christy DiLeonardo, CSWIB
Ivonna Walker, CSWIB
Shelley Spina, CSWIB

Handouts:

Learning Link Summary Report
National Reporting System For Adult Education

Welcome and Opening Remarks: Jean Kuhl

The meeting was called to order by Jean Kuhl, Introductions were made around the room. She welcomed everyone and thanked them for coming.

Minutes: Jean Kuhl

Jean asked for a motion to approve the prior meeting minutes. The motion was made by Oscar Gomez and seconded by Anthony Chiesa. Minutes were approved.

WIB Updates: Christy DiLeonardo

Christy reported that some funding has been received for the OJT program from the SETC and the DOL and it will be lead by the WIB's. Part of the funds is from Rapid Resources. We are writing a plan to receive these funds and will submit it to the state.

Title II Lead Agency Report: Jen Bates

Jen handed out data reports from the consortium. She stated that there have been a lot of changes in the consortium. One area of weakness post testing. The post testing is very important at 60 hours. They state now wants the Learning Link client to be listed under Title II. It will make the numbers go up. She said that the performance standards are low but they are just at the end of the second quarter and expects these to improve. Dante asked how the other counties are doing. Jen said that she was not sure but will follow up. Part of the problem is that after clients take their GED they do not come back for post testing

Title II Consortium Reports**Vineland: Nadja Zattoni**

Nadja reported that they are up and running at their new location as of October 18, 2010. They have had staff changing. They have served 136 clients so far. 136 have 12 hours. They have met 50% of their total requirements. They have started TABE testing and are doing some post testing. The next time to enroll for GED testing is January 28th.

SCVTS: Jen Bates

They are running as normal at the Correctional Facility and at the SCVTS. They are at 50% level of service right where they need to be. She got the message out to the consortium partners that they need to get their invoices in if they want to be paid. She needs by bill by the 5th of every month.

Salem Community College: Kevin Foley

They started a year around program. They are at 100% of there goal overall. They are not turning anyone away. They are looking at the clients that need to be retested. They have 144 clients in the program this year so far. Their invoicing is up to date.

Bridgeton: Tyrone Williams – Absent

Jen reported for Bridgeton. San Hull is the new contact person from Bridgeton. They are up and running with 15 to 20 clients. They are at 30% of their goal at the end of the second quarter.

Millville: Steve Price – Absent

Jen reported that Sue Trout will now be the new contact for Bridgeton. They are up and running.

Center for Human Services: Louis Marino =- Absent

Jen reported for the CHS. They are at 150% level of services. They are up and running and doing very well. She stated that they are well organized. They also offer their clients child care.

Workforce Learning Links Reports

Cumberland County: Anthony Chiesa

Anthony reported that Mary Bailey is doing a lot with the program. They have 34 active clients.

Salem County: Mark Dykoff

They have 20 active clients in their program. Performance wise they are doing well.

Other Provider Reports

Quality Care Resources & Services: Jean Kuhl

She is still doing a lot of workshops in both Salem and Cumberland Counties. She is working with obesity and dyslexia. She is working with health care and referring clients to doctors and dentists. She is providing services to the One Stops.

Tri County CAP: Laura Weber

They have 25 Literacy Volunteers. They have 4 tutors on a waiting list to be trained. They received a grant from Atlantic City Electric for tutor training.

Old/New Business

Dante stated that at the next meeting he would like to have written reports provided to the committee from the providers.

Adjournment:

With no other business, Jean asked for a motion to adjourn. Motion was made by Oscar Gomez.