

**CUMBERLAND/SALEM
WORKFORCE INVESTMENT BOARD
ADULT EDUCATION & LITERACY COMMITTEE MEETING
Salem Vocational Technical Schools**

Meeting Minutes of
October 19, 2010

A meeting of the Cumberland/Salem Adult Education and Literacy Committee was held on October 19, 2010. The meeting was held at the Salem County Vocational Technical Schools in Woodstown, New Jersey.

Attendance:

Allison Spinelli
Anthony Chiesa, DOL/Cumberland One Stop (Manuel Biagas)
Dr. Thomas Isekenegbe, Cumberland County College (Patricia Gilmore)
Jean Edwards, Cumberland County Library
Jean Kuhl, QCRRS, Inc
Jennifer Bates, SCVTS
Kevin Foley, Salem Community College
Linda DeJohn, DVRS
Loren Thomas, SCVTS
Louis Marino, Center For Human Services (Marley Rodriguez, Josefa Vazquez)
Mark Dykoff, DOL, Salem One Stop
Patricia Constantino, Pathstone (Oscar Gomez)
Patricia Kears, Bd. Of Social Services (Kathy Rodriguez)
Richard Stepura, DOE (Caroline Knower)
Steve Price, Millville High School
Todd Bonsall, CCTEC (Sharon Gates)
Tyrone Williams, Bridgeton Board of Education

Staff:

Christy DiLeonardo
Shelley Spina

Handouts:

C/S WIB Creating a Workforce Based On Ability
Letter to Bert Lopez
SCVTS Adult Education Regional Consortium
National Reporting System for Adult Education
Learning Link Report
Center For Human Services, Living with Aids

Welcome & Opening Remarks

Loren Thomas called the meeting to order and welcomed everyone. Introductions were made around the room.

Minutes:

Loren asked for a motion to approve the July 20, 2010 meeting minutes. The motion was made by Manuel Biagas and seconded by Oscar Gomez. All approved.

WIB Update: Christy DiLeonardo

Christy reported that at the last meeting the committee agreed to send the state a letter to the Commissioner about Cumberland and Salem allocations for the Workforce Learning Link and Title II funding. The letter is the response from the Commissioner was that this year they developed a formula for the distribution of literacy dollars, both Federal and State, based upon population and data considerations. They realize that our area may be disappointed in the amount of literacy funds allocated, at this time there will be no additional funding.

Christy stated that the Disabilities Committee put together a flyer for the Discover Ability NJ seminar the Cumberland Will be having on November 29th and Salem will be having on November 30th. This seminar is presented by Cornwell University and they expect to have 50 to 75 employers at these seminars.

Special WIB Report:

- **South Jersey Works & Related Projects: Jean Edwards**

The Library is no longer receiving funding from the WIB. They are still able to conduct some classes and encourage the committee to keep making referrals to the library. On line resources are continuing to be offered. She spoke about some resources that are still available to adults and children. She suggested that the committee go to the library's web site to review these resources. They are offering computer classes and can serve about 20 customers at a time.

Title II Lead Agency Report: Jennifer Bates

Jennifer passed out a list of the Consortium member and their contact information, what programs they are running and at what times. She asked them to look it over and made any corrections if needed. Because of the Cumberland Adult Education Center is closed they are getting a lot of referrals. At the next meeting she will have the numbers. /she asked that the partners input their numbers in a timely fashion so that they can have accurate numbers. She also reminded the partners that it is very important to get their billing to the SCVTS by the 5th of the month so that they can be paid.

Loren said that Shelley will email a notice for the next meeting and would like the partners to send their reports ahead of time so that they can be emailed out to everyone.

Title II Consortium Partner Close Out Reports 2009-10**Vineland: Nadga Zattoni – Absent No Report****Salem County Vocational Technical Schools: Jennifer Bates**

They are running programs at the Correctional Facility. They have met and exceeded their goals. They are almost at full capacity.

Salem Community College: Kevin Foley

Kevin reported that they have reached 168% of their goals. They hope to exceed their goals this year. ESL/GED doubled their capacity yesterday. They have 2 instructors. They have lost their intake specialist and are waiting for the states approval to hire a new one.

Bridgeton: Tyrone Williams

Tyrone stated that he is new to this committee and he is not up to date and will report more at the next committee meeting. There are at least 10 to 14 customers that come each night for GED. They have day and night classes.

Millville: Steve Price

They are starting their GED classes tonight. They made 180% of their goals last year. They have no active Adult Education in Cumberland County. They have had 37 calls for tonight's start up at the Senior High School. They will have 27 for start up. He will get contact information to Jen with who will be running this program. He will no longer be running it.

Center for Human Services: Louis Marino

Louis could not attend so Josefa Vazquez and Marly Rodriguez reported for him. They serviced 700 customers in 2009-2010 PY. They do the 50 hour testing this year. So far 50 customers have had their 50 hour testing. They usually have about 50 students during the day. They passed out information about their Aids program. They talked about their LEFT Program which they help their clients with transportation, medical needs and their medicine.

Cumberland County College: Patricia Gilmore

She is new to the program and does not have much to report. They have 70 students already enrolled.

Loren reported that all partners exceeded their goals. They are serving more customers with less money.

Workforce Learning Link Close Out Reports 2009-2010

Cumberland County: Manuel Biagas

They have met and exceeded their goals. He will email the numbers out.

Salem County: Mark Dykoff

They have 7 active participants and 2 new enrollments and 4 pending. They are exceeding their numbers. They are open full times again.

Allison reported that they are meeting their goals in both counties. She is not satisfied with the response from the Commissioner and they are still working of it. They are not happy with the formula that was used to determine funding.

Other Provider Reports

Quality Care Resources & Services: Jean Kuhl

She is doing classes at the One Stops in both counties. She is doing financial workshops and teaching them about medical issues such as prescriptions. Talked about the 5 ways people take in information. She is making referrals to literacy class's home buying classes. They refer them to Doctors, Dentist and eye checks.

Old/New Business:

Oscar stated that PathStone id looking for a teacher. If anyone knows someone, please let him know.

Adjournment:

Jean asked for a motion to adjourn and the motion was made by Mark Dykoff.